

**INVITATION TO BID**  
**CONSTRUCTION CONTRACT**  
**for**  
**MAIN STREET STREETScape IMPROVEMENTS**  
**BERLIN, CT**  
**Bid #2016-08**

**General Description of the Work:** The installation of new granite curbing, brick paver berms and crosswalk, new concrete sidewalks, decorative lighting and street trees.

**Qualifications of Contractors:** Eligible Bidders shall be Contractors with prior experience with similar scope of work.

**Owner:** Town of Berlin, Connecticut

**Place for Receiving Bids:** Office of the Public Works Director, Room 8, 240 Kensington Road, Berlin, CT 06037.

Sealed bids for all designated work will be received at the Office of the Public Works Director until **2:00 p.m.**, local time on Thursday, **November 12, 2015**. At that time all bids will be publicly opened and read aloud. Bid proposals sent by facsimile will not be accepted.

**Place for Obtaining Bidding Documents:** Copies of the bid packages may be obtained on or after Wednesday, October 7, 2015. Complete bid documents can be obtained for a **non-refundable** deposit **at cost** for EACH SET through **ARC Document Solutions**, 17 Talcott Notch Road, Farmington, Connecticut 06032, telephone (860) 677-8817, email [planwell.farmingtonct@e-arc.com](mailto:planwell.farmingtonct@e-arc.com).

**Bid Instructions and Forms:** Full instructions and forms are included in the Bidding Documents. This contract is subject to state set-aside and contract compliance requirements.

**Bid Form:** Sealed proposals submitted with bid security. Bid Security shall be issued payable to the "Town of Berlin" in the form of certified check, cashier's check, or bid bond in the amount of 5% of the Base Bid. Label exterior of envelope with project title, "**2016-08 Main Street Streetscape Improvements**" to avoid premature opening of bid.

**Required Bonds:** Performance Bond and Labor and Material Payment Bond for 100% of the Contract price with a surety company satisfactory to the Owner.

**Withdrawal of Bids:** No bid may be withdrawn for a period of sixty (60) days after the opening of bids without written consent of the Owner.

**Rejection of Bids:** The Town of Berlin reserves the right to accept or reject any or all bids and waive any formalities in the bidding.

**Applicable Laws:** The bidding shall be done in accordance with the Code of the Town of Berlin, and the laws of the State of Connecticut.

**Wage Requirements:** Attention of bidders is directed to certain requirements of this contract which require payment of State prevailing wage rates, provision of 100% Performance and Labor and Material Payment bonds, and compliance with certain local and state requirements.

**Pre-Bid Conference:** A Mandatory pre-Bid Conference will be held on Wednesday, October 21, 2015 at 10:00 a.m. local time. Please meet at the Webster Bank parking lot, 342 Main Street, at that time for a site walk-thru. All prospective bidders are required to attend.

**CHRO Requirements:** The contractor who is selected to perform this State funded project must comply with CONN. GEN. STAT. §§ 4a-60, 4a-60a, 4a-60g, and 46a-68b through 46a-68f, inclusive, as amended by June 2015 Special Session Public Act 15-5. An Affirmative Action Plan must be filed with and approved by the Commission on Human Rights and Opportunities prior to the commencement of construction.

State law requires a minimum of twenty-five (25%) percent of the state-funded portion of the contract for award to subcontractors holding current certification from the Connecticut Department of Administrative Services (“DAS”) under the provisions of CONN. GEN. STAT. § 4a-60g, as amended. (25% of the work with DAS certified Small and Minority owned businesses and 25% of that work with DAS certified Minority, Women and/or Disabled owned businesses.) The contractor must demonstrate good faith effort to meet the 25% set-aside goals.

For municipal public works contracts and quasi-public agency projects, the contractor must file a written or electronic non-discrimination certification with the Commission on Human Rights and Opportunities. Forms can be found at [http://www.ct.gov/opm/cwp/view.asp?a=2982&q=390928&opmNav\\_GID=1806](http://www.ct.gov/opm/cwp/view.asp?a=2982&q=390928&opmNav_GID=1806).

The Town of Berlin is an Affirmative Action / Equal Opportunity Employer. Minority / Women’s Business Enterprises are encouraged to apply. The Town reserves the right to reject

any or all bids, to waive any minor irregularities in the bidding, and to award this contract to the bidder deemed to be in the best interest of the Town.

END OF INVITATION TO BID